

**Timetable for full time Intensive Hindi (Prabodh, Praveen and Pragma)
Teaching Courses for the year 2008 conducted by Central Hindi Training Institute,
New Delhi and its Sub-Institute situated at Chennai, Hyderabad, Bangalore,
Mumbai and Calcutta**

<u>Session</u>	<u>Courses</u>	<u>working days</u>	<u>Training Period</u>
First	Prabodh	25	07 January, 2008 to 08 February, 2008
	Praveen	20	11 February, 2008 to 10 March, 2008
	Pragma	15	11 March, 2008 to 02 April, 2008
Second	Prabodh	25	05 May, 2008 to 09 June, 2008
	Praveen	20	10 June, 2008 to 7 July, 2008
	Pragma	15	08 July, 2008 to 28 July, 2008
Third	Prabodh	25	01 September, 2008 to 06 October, 2008
	Praveen	20	06 October, 2008 to 05 November, 2008
	Pragma	15	06 November, 2008 to 27 November, 2008

NOTE:-

1. Nomination must be sent to the concerned officer at least two months in advance for the concerned training session.
2. Confirmation letter will be sent to the nominated trainees for admission. They should be relieved for the training only after receipt of the said confirmation letter.
3. The person who will report first for admission will be given preference. The trainee who will report late, might be deprived from the admission.

Addresses of the Training Centers

1. Dy. Director (Sansthan) Central Hindi Training Institute Department of official Language 2-A, Prithvi Raj Road New Delhi – 110001 Ph.23018740 Fax 23017203	5. Assistant Director, Central Hindi Training Sub-Institute B-Wing, 5 th floor, Kendriya Sadan 17 th Main Road, 2 nd Block Kormangla, Bangalore – 560034 (Phone No. 080 – 25537087)
2. Assistant Director, Central Hindi Training Institute, Room No. 449 A, Udyog Bhawan, New Delhi – 110011 (Telephone No. – 23063321, Ext – 2207)	6. Assistant Director, Central Hindi Training Sub-Institute Kendriya Sadan, C-Wing, 6 th floor (601) CBD Belapur, Navi Mumbai-400614 (Phone No. – 9522 – 27572705)
3. Assistant Director, Central Hindi Training sub-Institute Second floor, Rajaji Bhawan, E – 3, C – Block, Besant Nagar Channie-600090 Ph. 044 - 24915466	7. Deputy Director (East) Hindi Teaching Scheme, Nizam Palace, 234/4, Acharya J.C. Bose Road Kolkata – 700020 (Phone No. 033 – 22870793)
4. Assistant Director, Central Hindi Training sub-Institute Second floor, Kendriya Sadan, Koti Sultan Bazar, Hyderabad-500095 (Phone No. 040 – 24747211)	8. Asstt. Director Central Hindi Training Sub-Institute 8, Kiranshankar Rai Road Kolkatta-700001 Ph. No. 033 - 22208804

TRAINING PROGRAMMES – CALENDAR FOR THE YEAR 2008

I –INTENSIVE HINDI WORKSHOPS

(Full Five working days)

S. No.	Workshop No.	Training Period
1.	314	14.01.2008 – 18.01.2008
2.	315	18.02.2008 – 22.02.2008
3.	316	10.03.2008 – 14.03.2008
4.	317	21.04.2008 – 25.04.2008
5.	318	12.05.2008 – 16.05.2008
6.	319	02.06.2008 – 06.06.2008
7.	320	21.07.2008 – 25.07.2008
8.	321	18.08.2008 – 22.08.2008
9.	322	01.09.2008 – 05.09.2008
10.	323	22.09.2008 – 26.09.2008
11.	324	20.10.2008– 24.10.2008
12.	325	17.11.2008 – 21.11.2008
13	326	15.12.2008 – 19.12.2008

II - SHORT TERM INTENSIVE TRAINING PROGRAMMES

FULL FIVE WORKING DAYS

S.No.	Name of the Programme	Training Period
1.	Re-orientation programme for Rajbhasha Adhikari	7-4-2008 to 11-4-2008
2.	Special Intensive workshop for Probationary Officers Of I.S.T.M.	9-6-2008 to 13-6-2008
3.	Re-orientation Programme for Trainers of Training Institutes	13-10-2008 to 17-10-2008
4.	Re-orientation programme for Rajbhasha Adhikari	03-11-2008 to 07-11-2008

III – SHORT TERM INTENSIVE TRAINING PROGRAMME

FULL FIVE WORKING DAYS

S.No.	Name of the Programme	Training Period
1.	Refresher course for employees of C.H.T.I./H.T.S.	5-5-2008 to 09-5-2008
2.	Refresher Course for Senior Hindi Pradhayapak Of C.H.T.I./H.T.S.	16-6-2008 to 20-6-2008
3.	Refresher course Asstt. Director (Language) of C.H.T.I./H.T.S.	01-12--2008 to 5-12-2008

NOTE:-

1. Nomination must be sent to the concerned officer at least two months in advance for the concerned training session.
2. Confirmation letter will be sent to the nominated trainees for admission. They should be relieved for the training only after receipt of the said confirmation letter.
3. The person who will report first for admission will be given preference. The trainee who will report late, might be deprived from the admission.

Address for Nominations-

Dy. Director (Sansthan)

Kendriya Hindi Prashikshan Sansthan 2-A Prithavi Raj Road New Delhi-110011

Tel. No. 23017203 Workshop unit. Tele No. 23793521 Fax 23018740

**Central Hindi Training Institute
Department of Official Language
Ministry of Home Affairs.**

Details of fulltime Intensive Training Programmes in Hindi Typing and Hindi Stenography to be conducted from 10.1.2008 to 17.12.2008 at Central Hindi Training Institute, New Delhi and Sub-Institutes of the Institute located at Kolkata, Mumbai, Bangalore and Hyderabad.

Training Programmes to be conducted at Central Hindi Training Institute, New Delhi

I- Hindi Typing

Sl. No	Training Programme	Duration of the Training	Dates of Training	Address of the Training Centre
1.	Hindi Typing	40 Working days	10.01.2008 to 05.03.2008	Central Hindi Training Institute 2-A, Prithviraj Rd. (Opp. J&K House) New Delhi-11
2.	Hindi Typing	40 Working days	07.03.2008 to 06.05.2008	
3.	Hindi Typing	40 Working days	02.06.2008 to 25.07.2008	
4.	Hindi Typing	40 Working days	21.08.2008 to 17.10.2008	
5.	Hindi Typing	40 Working days	20.10.2008 to 17.12.2008	

II- Hindi Stenography

Sl.No	Training Programme	Duration of the Training	Dates of Training	Address of the Training Centre
1.	Hindi Stenography	80 Working days	10.01.2008 to 06.05.2008	Central Hindi Training Institute 2-A, Prithviraj Rd. (Opp. J&K House) New Delhi-11
2.	Hindi Stenography	80 Working days	21.08.2008 to 17.12.2008	

Training Programmes to be conducted at Sub Institutes located at Kolkata, Mumbai, Hyderabad and Bangalore

I- Hindi Typing

Sl. No	Training Programme	Duration of the Training	Dates of Training
1.	Hindi Typing	40 Working days	10.01.2008 to 05.03.2008
2.	Hindi Typing	40 Working days	07.03.2008 to 06.05.2008
3.	Hindi Typing	40 Working days	02.06.2008 to 25.07.2008

II- Hindi Stenography

Sl.No	Training Programme	Duration of the Training	Dates of Training
1.	Hindi Stenography	80 Working days	21.08.2008 to 17.12.2008

NOTE:-

1. Nomination must be sent to the concerned officer at least two months in advance for the concerned training session.
2. Confirmation letter will be sent to the nominated trainees for admission. They should be relieved for the training only after receipt of the said confirmation letter.

3. The person who will report first for admission will be given preference. The trainee who will report late, might be deprived from the admission.

Annexure-II

Addresses of the Sub-Institutes

1. Hindi Teaching Scheme
Kendriya Sadan, 601, "C" Wing, 6th floor,
Sector-10, CVD, Belapur,
Navi Mumbai-400 614
Phone- 27572705/27572706
Fax -27565417/27565417
2. Central Hindi Training Sub Institute
Department of Official Language,
Ministry of Home Affairs,
Room No. 30, 3rd floor, Council House Street,
Kolkatta-700 001
Phone- 033-22304062
3. Central Hindi Training Sub Institute
Department of Official Language,
Ministry of Home Affairs,
Second Floor, Kendriya Sadan,
Kothi, Sultan Bazar,
Hyderabad-500 095 (A.P.)
Phone- 040-2474721
4. Central Hindi Training Sub Institute
Department of Official Language,
Ministry of Home Affairs,
B-Wing, 5th floor, Kendriya Sadan,
17th Main Road, Second Block, Kormangla,
Bangalore-560 034
Phone- 080-25537089